



**2020**

**BOTSWANA GENERAL CERTIFICATE OF  
SECONDARY EDUCATION  
AND GENERAL CERTIFICATE OF  
EDUCATION**

**TIMETABLE**

OCTOBER/NOVEMBER 2020

REVISED FINAL VERSION DATED 26 MAY 2020

## General Instructions and Guidelines

### 1 About this timetable

This timetable contains

- some instructions and guidelines about the examinations
- schedules of coursework and moderation timelines
- a full list, in date order and sessions, of all the examinations
- the key to the timetable.

The timetable must be followed throughout. If there is any discrepancy between this timetable and any other documents such as Statements of Entry or labels on Question Paper packets, the Head of Centre should contact the Executive Secretary at BEC.

### 2 About the Sessions

Examinations scheduled for the morning session should start at **8.00 am**; examinations in the afternoon should start at **2.00 pm**. See also section 11- Key Times and Full Centre Supervision for Cambridge Syllabuses.

### 3 Where there is more than one paper in a single session

In cases where there are two papers for the same syllabus timetabled in the same examination session, candidates should be allowed a short supervised break between the papers. The supervised break should be no longer than 30 minutes.

The second question paper must not be given out until the full time allocated to the first paper has been allowed and the scripts, answer sheets and question papers for the first paper have been collected.

### 4 Time Allowance for Question Papers

Any time required for candidates to read through question papers, to study maps, etc., is already included in the duration of the examination as shown on the timetable and on the front cover of the question paper. No additional time should be allowed.

### 5 Syllabus 0596 Art & Design

Copies of the question papers for 0596/01 Observational Study, 0596/02 Interpretative Study and 0596/03 Design Study should be given to candidates immediately on receipt from BEC.

These examinations are of 10 hours duration and should take place over two consecutive days. **All Centres must timetable the examinations from 14 October to 15 October 2020.** Since the dates of this examinations are not reflected in the timetable and Statement of Entry, the Head of Centre must arrange for all candidates to be informed of the dates.

### 6 0611/02 Food & Nutrition Practical Examination

The Planning Sessions for this Practical Examination will take place on **01 September 2020** starting at **8.00 am**. The Practical Examination will take place between **14 September and 25 September 2020**.

The dates of the Planning Session and the Practical Examination do not appear on the candidate Statement of Entry. The Head of Centre must arrange for all candidates to be informed of the dates of the planning session and the examination.

### 7 Practical Examinations

For the Practical Examinations in Chemistry, Physics, Biology and Computer Studies, it may be necessary to arrange a number of consecutive sessions of the examination. In such cases, arrangements must be made to ensure that there is no contact between candidates who have taken the test in one session and those who are scheduled to take the test in a later session.

### 8 0617/02 Music Performing

The Performing Examination of Music 0617/02 will take place during the period **07 September to 25 September 2020**. The date of the Performing Examination will not appear on the candidate's Statement of Entry. The Head of Centre must arrange for all candidates to be informed of the date.

### 9 0618/03 French Speaking Test

The Speaking Tests will take place during the period **15 September to 19 October 2020**. The date of the Speaking Test will not appear on the candidate's Statement of Entry. The Head of Centre must arrange for all candidates to be informed of the date. Speaking Test samples and marks should be submitted to BEC not later than **21 October 2020**.

### 10 Submission of Coursework and Coursework Marks

Centres which have registered candidates for Coursework syllabuses should submit all coursework and coursework marks on the stipulated dates as indicated on page 13 of the 2020 BGCSE Practical Examination/Coursework Moderation Schedule of this Timetable. Coursework marks should be captured on MALEPA application by Centres except for (0599/03) Agriculture paper 3 that should be sent for capture at BEC. **Centres who have not captured coursework marks at the time of moderation will not be moderated.**

### 11 Key Times and Full Centre Supervision, Cambridge Syllabuses

Centres which take Cambridge GCE O Level Syllabuses and BGCSE French should observe that Cambridge requires that at the Key Times stipulated below all candidates must be under Full Centre Supervision for security purposes. Syllabuses which are affected are 4037-Additional Mathematics, 4040-Statistics and 0618 -BGCSE French.

The **Key Times** are 11.00 am local time for the morning sessions and 3.00 pm local time for the afternoon sessions. In the November 2020 series all of the examination papers concerned are written in the morning session.

The morning session for examinations will start at 08.00am local time. Candidates who will be writing Cambridge International examinations will therefore finish before the **Key Time** of 11.00 am. Since the **Key Time** is after the end of the examinations all candidates **must remain under Full Centre Supervision until 11.00 am**.

Candidates can either be under **Full Centre Supervision** in the examinations rooms with their invigilators or when they leave the examinations rooms, they must be under **Full Centre Supervision** with their invigilators continuously until the **Key Time**.

## Key Times and Full Centre Supervision, Cambridge Syllabuses (continued)

During the period between the end of the examination and 11.00 am, candidates can have access to their books and notes, and they can talk to each other provided that they do not cause any disturbance to other candidates who are still doing an examination. However, candidates must not have access to telephones, cell phones, the internet, or any means of external communication, and candidates must not be allowed to communicate by any means whatsoever with anyone who is not under **Full Centre Supervision**. As soon as the **Key Time** has passed, the candidates may be released.

# 28 September – 02 October 2020

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday  
28 Sept

**Component** **Duration**

**Component** **Duration**

Tuesday  
29 Sept

**Component** **Duration**

**Component** **Duration**

Wednesday  
30 Sept

**Component** **Duration**

**Component** **Duration**

Thursday  
01 Oct

**Component** **Duration**

**Component** **Duration**

Friday  
02 Oct

**Component** **Duration**

**Component** **Duration**

**4040/12 Statistics Paper 12** **2 h 15 m**

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

# 05 October – 09 October 2020

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday 05 Oct	Component	Duration
	4040/22 Statistics Paper 22	2 h 15 m

Component	Duration
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Tuesday 06 Oct	Component	Duration

Component	Duration
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Wednesday 07 Oct	Component	Duration

Component	Duration
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Thursday 08 Oct	Component	Duration

Component	Duration
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Friday 09 Oct	Component	Duration
	4037/12 Additional Mathematics Paper 12	2 h

Component	Duration
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Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

# 12 October – 16 October 2020

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

	Component	Duration
Monday 12 Oct		

	Component	Duration

	Component	Duration
Tuesday 13 Oct		

	Component	Duration

	Component	Duration
Wednesday 14 Oct		

	Component	Duration

	Component	Duration
Thursday 15 Oct		

	Component	Duration

	Component	Duration
Friday 16 Oct	4037/22 Additional Mathematics Paper 22	2 h

	Component	Duration

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

# 19 October – 23 October 2020

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Component	Duration
0587/01 Literature in English Paper 1	2 h 30 m

Component	Duration
0583/02 History Paper 2	1 h 45 m

Component	Duration
0597/01 Computer Studies Practical Paper	1 h 30 m

Component	Duration

Component	Duration
0618/02 French Reading	1 h

Component	Duration
0572/01 Biology Multiple Choice	50 m

Component	Duration
0599/02 Agriculture Theory	2 h 15 m

Component	Duration
0585/03 Social Studies Paper 3	1 h

Component	Duration
0615/02 Business Studies Paper 2	2 h

Component	Duration
0586/01 Development Studies Paper 1	1 h 30 m

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

# 26 October – 30 October 2020

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday  
26 Oct

Component	Duration
0597/02 Computer Studies Written	2 h 30 m

Component	Duration
0570/01 Chemistry Multiple Choice	1 h

Tuesday  
27 Oct

Component	Duration
0618/04 French Writing	1 h

Component	Duration
0584/03 Geography Paper 3	1 h

Wednesday  
28 Oct

Component	Duration
0583/01 History Paper 1	2 h

Component	Duration
0585/01 Social Studies Paper 1	1 h 30 m

Thursday  
29 Oct

Component	Duration
0571/04 Physics Practical Test	2 h
0571/05 Physics Alternative to Practical	1 h

Component	Duration
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Friday  
30 Oct

Component	Duration
0586/02 Development Studies Paper 2	1h 30 m

Component	Duration
0598/01 Commerce Multiple Choice	1 h

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.



# 02 November - 06 November 2020

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday  
02 Nov

Component	Duration
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0614/01 Accounting Paper 1	2 h
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Component	Duration
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0570/03 Chemistry Theory	1 h 15 m
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Tuesday  
03 Nov

Component	Duration
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0615/01 Business Studies Paper 1	2 h
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Component	Duration
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0588/01 Religious Education Paper 1	1 h 30 m
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Wednesday  
04 Nov

Component	Duration
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0570/04 Chemistry Practical Test	1 h
0570/05 Chemistry Alternative to Practical	1 h

Component	Duration
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Thursday  
05 Nov

Component	Duration
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0584/02 Geography Paper 2	2 h 10 m
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Component	Duration
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0571/01 Physics Multiple choice	1 h
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Friday  
06 Nov

Component	Duration
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0572/04 Biology Practical Test	1 h 15 m
0572/05 Biology Alternative to Practical	1 h
0573/02 Human and Social Biology Theory	2 h

Component	Duration
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Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

# 09 November – 12 November 2020

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday  
09 Nov

Component	Duration
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0561/02 English Language Comprehension	2 h
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Component	Duration
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0571/03 Physics Theory	1 h 15 m
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Tuesday  
10 Nov

Component	Duration
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0585/02 Social Studies Paper 2	2 h 30 m
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Component	Duration
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0568/04 Science Single Award Alternative to Practical	45 m
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0569/04 Science Double Award Alternative to Practical	1 h 30 m
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Wednesday  
11 Nov

Component	Duration
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0618/01 French Listening	45 m
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Component	Duration
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0598/03 Commerce Case Study	1 h 45 m
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Thursday  
12 Nov

Component	Duration
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0616/01 Physical Education Paper 1	2 h
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Component	Duration
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0562/01 Setswana Continuous Writing	1 h 40 m
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Friday  
13 Nov

Component	Duration
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0568/03 Science Single Award Theory	1 h 15 m
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0569/03 Science Double Award Theory	2 h
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Component	Duration
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Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

# 16 November –20 November

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday  
16 Nov

Component	Duration
0588/02 Religious Education Paper 2	2 h 30 m

Component	Duration
0599/01 Agriculture Multiple Choice	45 m

Tuesday  
17 Nov

Component	Duration
0595/01 Design and Technology Written Paper	2 h 30 m
0611/01 Food and Nutrition Theory	2 h
0612/01 Fashion and Fabrics Written	2 h
0613/01 Home Management Written	2 h

Component	Duration
0568/01 Science Single Award Multiple Choice	50 m
0569/01 Science Double Award Multiple Choice	1 h 30 m

Wednesday  
18 Nov

Component	Duration
0563/02 Mathematics Paper 2	2 h

Component	Duration
0584/01 Geography Paper 1	1 h 30 m

Thursday  
19 Nov

Component	Duration
0562/03 Setswana Literature	2 h 30 m

Component	Duration
0572/03 Biology Theory	1 h 15 m
0573/01 Human and Social Biology Multiple Choice	1 h

Friday  
20 Nov

Component	Duration
0563/03 Mathematics Paper 3	2 h 30 m

Component	Duration
0617/01 Music Listening	1 h

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

# 23 November – 27 November 2020

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

	Component	Duration
Monday 23 Nov	0598/02 Commerce Written	2 h 30 m

	Component	Duration
	0561/01 English language Continuous Writing	1 h 45 m

	Component	Duration
Tuesday 24 Nov	0614/02 Accounting Paper 2	2 h

	Component	Duration
	0563/01 Mathematics Paper 1	1 h 30 m

	Component	Duration
Wednesday 25 Nov	0562/02 Setswana Comprehension, Summary & Translation	1 h 50 m

	Component	Duration
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	Component	Duration
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	Component	Duration
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	Component	Duration
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	Component	Duration
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Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

## 2020 BGCSE Practical Examinations / Coursework Moderation Schedule

Activity	Description	Syllabus	Submission Date / Month	Deliverables
Submission of Coursework	1. Marks for Centrally moderated components to reach Botswana Examinations Council  2. Marks for All Externally moderated components to be submitted to Chief Invigilators at Centres	1. 0612/02 2. 0597/03 0599/03 0616/02 0617/03 0586/03  3. 0613/02 4. 0595/02 5. 0596/05	21 Sep– 02 Oct 2020  09-14 October 2020  07-09 October 2020 26-30 October 2020 15-19 October 2020	<ul style="list-style-type: none"> <li>◆ Attendance registers</li> <li>◆ Projects</li> <li>◆ Individual Mark sheets</li> <li>◆ Record cards</li> <li>◆ Summary Mark sheets</li> </ul>
Submission of Non Coursework Speaking Test	Marks for the internally assessed component	6. 0618/03	21 October 2020  NB: Test to run 15 September to 16 October 2020	<ul style="list-style-type: none"> <li>◆ Internal Assessment Mark sheets/MS1 forms</li> </ul>

Syllabus	Moderator Standardisation Dates		Moderation Date		Post Moderation Evaluation
	Team Leaders	Moderation Team	Start Date	End Date	
0613/02 Home Management	12 - 13 Oct	14 - 16 October	19 October	27 October	28 – 30 October
0612/02 Fashion & Fabrics	19– 20 Oct	21 - 23 October	24 October	31 October	01 November
0596/05 Art & Design	19– 20 Oct	19 - 20 October	21 October	2nd November	03-04 November
0616/02 Physical Education	21 - 23 Oct	24– 26 October	27 October	03 November	04 November
0597/03 Computer Studies	21 - 23 Oct	24 - 26 October	27 October	05 November	06 November
0586/03 Development Studies	21 - 23 Oct	24 - 26 October	27 October	05 November	06 November
0599/03 Agriculture	21 - 23 Oct	24 - 26 October	27 October	05 November	06 November
0617/03 Music	26 - 27 Oct	26– 27 October	28 October	02 November	02 November
0595/02 Design & Technology	05 - 06 Nov	09 - 12 November	13 November	20 November	21 - 22 November

Syllabus	Standardisation Date		Examination Date		Post Examination Evaluation
	Team Leaders	Examining Team	Start Date	End Date	
0617/02 Music	05 September	05 - 06 September	07 September	25 September	26 - 27 September
0611/02 Food & Nutrition	07 - 08 September	09 - 11 September	14 September	25 September	08 - 10 October

**Food and Nutrition Planning Session : 01 September 2020**

**Art and Design examination : 14 - 15 October 2020**

**Project Selection for Agriculture, PE, DVS, Computer Studies by Principal Moderators : 19 October 2020**

# Key to the Timetable

Syllabus	Code	Date	Session	Duration
English Language	0561/01	23 Nov	pm	1 h 45 m
	0561/02	09 Nov	am	2 h
Setswana	0562/01	12 Nov	pm	1 h 40 m
	0562/02	25 Nov	am	1 h 50 m
	0562/03	19 Nov	am	2 h 30 m
Mathematics	0563/01	24 Nov	pm	1 h 30 m
	0563/02	18 Nov	am	2 h
	0563/03	20 Nov	am	2 h 30 m
Science: Single Award	0568/01	17 Nov	pm	50 m
	0568/03	13 Nov	am	1 h 15 m
	0568/04	10 Nov	pm	45 m
Science: Double Award	0569/01	17 Nov	pm	1 h 30 m
	0569/03	13 Nov	am	2 h
	0569/04	10 Nov	pm	1 h 30 m
Chemistry	0570/01	26 Oct	pm	1 h
	0570/03	02 Nov	pm	1 h 15 m
	0570/04	04 Nov	am	1 h
	0570/05	04 Nov	am	1 h
Physics	0571/01	05 Nov	pm	1 h
	0571/03	09 Nov	pm	1 h 15 m
	0571/04	29 Oct	am	2 h
	0571/05	29 Oct	am	1 h
Biology	0572/01	21 Oct	pm	50 m
	0572/03	19 Nov	pm	1 h 15 m
	0572/04	06 Nov	am	1 h 15 m
	0572/05	06 Nov	am	1 h
Human & Social Biology	0573/01	19 Nov	pm	1 h
	0573/02	06 Nov	am	2 h
History	0583/01	28 Oct	am	2 h
	0583/02	19 Oct	pm	1 h 45 m
Geography	0584/01	18 Nov	pm	1 h 30 m
	0584/02	05 Nov	am	2 h 10 m
	0584/03	27 Oct	pm	1 h
Social Studies	0585/01	28 Oct	pm	1 h 30 m
	0585/02	10 Nov	am	2 h 30 m
	0585/03	22 Oct	pm	1 h
Development Studies	0586/01	23 Oct	pm	1 h 30 m
	0586/02	30 Oct	am	1 h 30 m
Literature in English	0587/01	19 Oct	am	2 h 30 m

Syllabus	Code	Date	Session	Duration
Religious Education	0588/01	03 Nov	pm	1 h 30 m
	0588/02	16 Nov	am	2 h 30 m
Design & Technology	0595/01	17 Nov	am	2 h 30 m
Computer Studies	0597/01	20 Oct	am	1 h 30 m
	0597/02	26 Oct	am	2 h 30 m
Commerce	0598/01	30 Oct	pm	1 h
	0598/02	23 Nov	am	2 h 30m
	0598/03	11 Nov	pm	1 h 45 m
Agriculture	0599/01	16 Nov	pm	45 m
	0599/02	22 Oct	am	2 h 15 m
Food & Nutrition	0611/01	17 Nov	am	2 h
Fashion & Fabrics	0612/01	17 Nov	am	2 h
Home Management	0613/01	17 Nov	am	2 h
Accounting	0614/01	02 Nov	am	2 h
	0614/02	24 Nov	am	2 h
Business Studies	0615/01	03 Nov	am	2 h
	0615/02	23 Oct	am	2 h
Physical Education	0616/01	12 Nov	am	2 h
Music	0617/01	20 Nov	pm	1 h
French	0618/01	11 Nov	am	45 m
	0618/02	21 Oct	am	1 h
	0618/04	27 Oct	am	1 h
Additional Mathematics	4037/12	09 Oct	am	2 h
	4037/22	16 Oct	am	2 h
Statistics	4040/12	02 Oct	am	2 h 15 m
	4040/22	05 Oct	am	2 h 15 m