



BOTSWANA
EXAMINATIONS
COUNCIL

JOB OPPORTUNITY DIRECTOR, HUMAN RESOURCES

Botswana Examinations Council (BEC), a parastatal entity mandated under Section 5 of the Botswana Examinations Council Amendment Act of 2019 to manage and conduct examinations and assessments in general education and technical and vocational education and training, is currently looking for a competent person to fill the position of Director- Human Resources.

THE JOB

Reporting to the **Chief Executive Officer**, the successful candidate will be responsible for developing, implementing and managing the human resources strategic plan aimed at strengthening the ability of the BEC to deliver on its mandate.

This position requires an individual who is able to ensure both strategic and operational effectiveness by facilitating the formulation of the human resources strategy, accompanying implementation mechanisms, as well as monitoring and evaluating the execution of planned initiatives. The person must also be a transformative leader who is able play a leading role in implementing changes that will see the BEC become a high performance organisation.

QUALIFICATION

A minimum of a Master's Degree in Human Resources Management or related field and a Member of a recognised Human Resources Management professional organisation.

EXPERIENCE

At least twelve (12) years' experience of which four (4) should have been at senior management level.

COMPETENCIES

Strategic thinking; organisational planning and execution, transformative leadership skills; self-driven; sound negotiation and conflict resolution skills, good interpersonal and communication skills, team building and ability to work under pressure.

SUBMISSIONS

Interested applicants should send their applications (including their CVs) and certified copies of certificates, not later than **28th October, 2021** to the following address;

Chief Executive Officer

Private Bag 0070
Gaborone

Or email to recruitment@bec.co.bw

Note that BEC will only enter into correspondence with shortlisted candidates.



Botswana Examinations Council



@Bots_Exams



www.bec.co.bw