



BOTSWANA
EXAMINATIONS
COUNCIL

Tender Ref No. BEC CS003/12 - 13

Cleaning Services at the Botswana Examinations Council, Head Office

- Tender offers are invited for the provision of cleaning services at the Botswana Examinations Council, Head Office.
- The Procuring Entity is the Directorate of Corporate Services.
- This tender is restricted to tenderers who are domiciled in Botswana and must, in order to be considered for the award of the contract, be duly registered with the Registrar of Companies and with the Botswana Unified Revenue Services for Value Added Tax (VAT).
- Tender documents will be available with effect from **20th August 2012** and can be obtained from the Reception of the Botswana Examinations Council at the following addresses:
Physical Address
Botswana Examinations Council
Plot 54864, KT Motsete Road
Gaborone.
- Tenderers must pay a non-refundable deposit of **BWP500.00** by cash or cheque made out in favour of the Botswana Examinations Council as a requirement on collection of the tender documents.
- Bids must arrive not later than **10.00am** (local time) on **20th September 2012**. Bids received after the closing date and time will not be accepted. Telephonic, telegraphic, telex or facsimile bids will not be accepted.
- Queries relating to the issue of these documents may be addressed to:
The Secretary
Tender Committee
Botswana Examinations Council
Private Bag 0070
Gaborone
Botswana.
Tel: (+267) 365 0700
Fax: (+267) 316 4413 / 316 4203 / 318 5011
Email: tenderenquiries@bec.co.bw

The tenders will be opened in the presence of bidders wishing to attend.

Tenderers are informed that there shall be a compulsory site meeting on **5th September 2012 at 10:00am** and tenderers will be expected to sign the attendance register.

Botswana Examinations Council is not bound to accept the lowest or any bid, or bear any expense in the preparation thereof.

The bids must be structured in the format specified in this tender document.

Secretary
Tender Committee
Botswana Examinations Council